

POLICIES FOR EXECUTIVE COMMITTEE EXPENSES

Recommendations for reimbursement of the Texas Council of Faculty Senates Executive Committee from Ad Hoc Committee composed of Larry Judd, Diane Kaplan and Randall Williams approved at Spring Meeting, 1997.

Officers are encouraged to seek reimbursement from their own college or University. When this is not a possibility, the Texas Council of Faculty Senates should reimburse officers for expenses required by the responsibilities of the office.

1. Biannual meetings:
 - A. Reimbursement, if required, should be based on actual costs.
 - B. The Texas Council of Faculty Senates does not reimburse expenses of meals.
 - C. Activities should be planned to insure that necessary duties are conducted, but that minimum costs are incurred.
2. Executive Committee Meetings:
 - A. Reimbursement should cover travel and lodging expenses.