

TEXAS COUNCIL OF FACULTY SENATES
BUSINESS MEETING
FEBRUARY 23, 2019
MINUTES

The meeting was called to order at 10:00 AM by the President, James Woosley. Present were faculty members from 28 campuses. Sharon Grimm, Administrative Assistant, also attended.

The minutes for the previous Fall 2018 Meeting were submitted for discussion. They were approved unanimously.

The Treasurer's Report was submitted by Dr. Alba Ortiz, the TCFS Treasurer. She discussed the details of the financials and the status versus the budget. The organization operated to date approximately within the budget and had no major unforeseen expenses. The report covered the period since September 1, 2018 when the new fiscal year began.

At the time of the Spring Meeting, TCFS had \$45,044 in total assets with approximately \$19,000 in its checking account and \$26,000 in its savings account. Upcoming payments for the secretary and Spring Meeting expenses were anticipated over the next 30 days. The projected assets after these payments were expected to be \$37,444.

The operating budget for the present fiscal year was approved at the Fall 2018 meeting in October. The approved budget was for the fiscal year was \$18,700.00. TCFS receives revenues through the collection of dues and conference registration fees. Thus far, \$10,376 had been collected, leaving approximately \$8,000 still to be collected. Expenses thus far were far within budget except for supplies and miscellaneous, which were slightly over budget. However, the expenses were expected to be acceptable for the full fiscal year.

Without further discussion, the Treasurer's Report was approved unanimously.

Since the fiscal year is through August 31, 2019, it was necessary to approve a new budget for the next fiscal year. The Treasurer recommended that the same budget of \$18,700 be approved for the coming year. She explained that, although expenses are increasing and the budget room is becoming tighter, the same budget should be acceptable for one more year. Motions were made to approve the budget, and it was approved by acclamation.

President Woosley discussed that TCFS may have to soon increase fees and dues since expenses are rising. This discussion was meant to alert the group so that they

could plan accordingly. TCFS receives money from university systems, but these proceeds are not used for operating costs. Thus far, TCFS had only received a donation from the Texas A&M system; the other systems were outstanding. TCFS used \$750.00 from funds to cover costs associated with the National Meeting held in October and established by TCFS. The group then discussed the process for collecting dues, notifying universities of payments due, rising costs, raising fees, and how to communicate the value of TCFS.

The next order of business was the election of officers to two regions, the South Central Region and the East Region.

Brian Evans of the University of Texas at Austin was nominated as the Vice President for the South Central Region. Without any other nominations, he was elected by acclamation.

Trevor Hale of the University of Houston was nominated as the Vice President for the East Region. Without any other nominations, he was elected by acclamation.

The new officers will serve for two years. President Woosley completes his term this year and will serve as Past President for one year. A new President Elect will be elected at the next Spring Meeting.

Wynne Chin presented James Woosley with a plaque commemorating his leadership and inspiration.

President Woosley noted that he would send all participants a letter or email with what the UT and A&M systems have written regarding the field of study issue. Everyone was encouraged to submit their comments within two weeks.

With all business concluded, President Woosley called for a motion to adjourn, which was made, seconded, and approved.

Sharon Grimm

Administrative Assistant