

**TEXAS COUNCIL OF FACULTY SENATES**  
**BUSINESS MEETING**  
**OCTOBER 19, 2019**  
**MINUTES**

The meeting was called to order at 10:00 AM by the President, Dr, Wynne Chin. Present were faculty members from 28 institutions. Sharon Grimm, Administrative Assistant, also attended.

Jim Woosley discussed the need to coordinate and work more closely with community colleges. There is presently no organization such as TCFS for community colleges. However, there are often common concerns and challenges between TCFS universities and community college where closer cooperation can help both groups. There is no intent to have community colleges join TCFS because, while there may be some common concerns, they also have many different requirements and challenges. It would be helpful for community colleges to have an organization of their own with which TCFS could develop a relationship. If that organization existed, it would provide a relationship in which representatives from either organization could address the other when issues arise. The goal is to consult with community colleges develop such an organization.

The minutes for the previous Spring 2018 Meeting were submitted for discussion. Two typos in the financial results were noted, and it was noted that Dr. Trevor Hale's change in affiliation should be reflected in the minutes. With the changes noted, the minutes were approved unanimously.

The Treasurer's Report was submitted by Dr. Alba Ortiz, the TCFS Treasurer. She discussed the details of the financials and the status versus the budget. The report covered the fiscal year for September 1, 2018 through August 31, 2019. The organization operated within the budget, but she highlighted the effect of rising expenses on the budget.

The biggest factor in the rising costs was the hotel expense associated with the meetings. The Treasurer reviewed the factors and amounts in the increasing hotel and meeting costs.

She stated that while TCFS has cash on hand in the operating accounts, rising costs are eroding this position. The Treasurer suggested that TCFS consider increasing dues. This issue was discussed in more detail after the conclusion of the financial report.

Without further discussion, the Treasurer's Report was approved unanimously.

The President reported that the Executive Committee had discussed the need and potential to increase annual dues to address rising operating costs. Dues have remained constant for six years. In examining inflation and other considerations, the case could be made that, if dues had kept pace, the dues could approximately \$100 more than current \$300.00. The Executive Committee recommended that a \$50.00 increase in annual dues was justified. Registration fees were also discussed.

After discussions between the members, the motion was made to increase the annual member dues by \$50.00 to \$400.00. The motion was seconded and approved by acclamation. The increase will take effect next year in conjunction with the new school year and TCFS fiscal that begins September 1, 2020.

Jim Woosley and Trevor Hale reviewed efforts by TCFS leading to the formation of a national organization like TCFS. TCFS and faculty senate representative from universities in other states have worked on developing bylaws and other infrastructure to create a notional organization. The national second meeting for this effort followed the TCFS meeting with representatives present from throughout the USA and more represented by an online real-time link. TCFS members were also eligible to attend. The hope is to have a convention next summer, which will result in the formation of a new national organization.

After a question from the floor regarding the coordination and flow of information, Wynne Chin addressed the issue and that it has come to the attention of the Executive Committee, which is looking at a process to provide a mechanism to facilitate the accessibility of information. Ludovic Sourdout reviewed the plan to develop a web site separate from the public TCFS web site. This new website will be a secure repository for special information of interest to TCFS members and institutions. The web site will be accessible to TCFS members but not the general public.

With all business concluded, President Chin called for a motion to adjourn, which was made, seconded, and approved.

Sharon Grimm

Administrative Assistant